

**Providence Neighborhood Planting Program
Neighborhood Street Tree Planting Award Application**

www.pnpp.org * cell phone: 401-368-5380 * office phone: 401-351-6440 x 13 * email: street_trees@pnpp.org

Before you apply for this award, please read the PNPP brochure or visit our website for more information about our program. Below you will find the necessary steps to organize a tree planting in your neighborhood as well as requests for information PNPP will need to assess your application and for administrative purposes. Please provide the information we ask for to the best of your ability.

Steps to a successful neighborhood tree planting:

1. Find a Leader.

Neighborhood Street Tree Planting Award Applicants must select a Leader and a substitute Leader (in case of emergency) to be the main contact person for PNPP, organize all participants for planting and ensure that participants care for their trees. Enter your leader and substitute leader contact information below.

Leader Name: _____

Address _____ Zip Code _____

Phone (home): _____ (work): _____ (cell) _____

Email _____

Substitute Leader Name: _____

Address _____ Zip Code _____

Phone (home): _____ (work): _____ (cell) _____

Email _____

2. Map out a planting route in your neighborhood.

Locate a planting route that consists of at least five properties that each need at least one tree within a one to three city block area. The minimum request is 5 trees per application.

3. Contact each property owner and/or resident on your planting route.

The best way to do this is to leave a letter or flyer at each property. PNPP favors applications that request as many trees as possible on their planting route. Whether you leave a flyer or speak to the people on your route, PNPP will need the following information:

- (1) Maximum number of trees the property owner would like on their sidewalks,**
- (2) Which side(s) of the house the trees should be planted,**
- (3) Contact information of resident (name, address, phone number, email),**
- (4) Non-resident owner's name and contact information, and a guarantee that the Leader received the non-resident owner's permission to plant.**
- (5) Resident or property owner's agreement to help plant their tree(s) on planting day, give each tree 10 to 20 gallons of water weekly from April through November, weed regularly and mulch yearly.**
- (6) Residents or property owners who are unable to plant and care for their tree(s) must let the Leader know who will do this and provide this person's contact information**

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Steps to a successful neighborhood tree planting (continued.)

4. List the participant information you receive on the table on page 3.

For each address, please provide contact information for the resident of the property receiving a tree, the person who will plant and care for the tree and the property owner. If these are different people, indicate this with the words "resident", "owner" or "planter" in the first column and the address of the property where the tree will be planted in the second column.

Please answer the following questions.

(1) How did you hear about our program? (circle below and write specific places or names if you are able)

Newspaper (which one?) _____

Brochure (where did you find it?) _____

Friend or Neighbor _____

PNPP Staff _____

Internet _____

Other _____

(2) Are your sidewalks or gas lines scheduled to be replaced in the near future? _____

(3) Have you applied for a Neighborhood Award through the PNPP before? _____
If so, when?

(4) Did you ask everyone along the planting route if they would like a tree? _____
If no, why not?

(5) Has each participant at each address agreed to plant and care for their tree(s)? _____

(6) Has the owner of each property given their permission to plant at their property? _____

(7) Will additional people besides those listed on page 3 be available to plant the trees? _____
If yes, how many?

Signing here acknowledges that the information you provide in this application is truthful and accurate.

Print Name _____

Signature _____ Date _____

Copy this entire application, including the completed table and flyer or letter you distributed.

**Keep the copy and send the original to:
PNPP 8 Third Street, Providence, RI 02906**

