



Dear Providence Resident:

Providence's street tree programs are detailed in the following pages.

The Providence Neighborhood Planting Program (PNPP) is a street tree planting program co-sponsored by the Mary Elizabeth Sharpe Street Tree Endowment, the City of Providence, and the people of Providence, Rhode Island.

PNPP grants are awarded twice-yearly in groupings of 5-20 trees to neighbors who come together to both petition for these street tree grants and promise to commit to the trees' on-ground aftercare needs (watering, weeding and mulching). Group leaders must live along the site path of the trees being requested, and commit to organizing their neighbors for active participation on planting day. Residents involved in the PNPP grants program agree to plant their group's trees, and take care of the trees once in-ground. A minimum of five households involved is required for applications of free PNPP trees.

City residents may also request a single street tree by paying all or part of the cost of planting it. The Match Program covers a portion of the cost of furnishing and installing a tree, and the Full Cost Option allows you the freedom of hiring a contractor to plan your tree, at your cost. A permit from the Forestry Office is required!

Please visit the PNPP website (www.pnpp.org) for more information or call the program office if you have questions about the application process.

Thanks for working hard at enhancing Providence's Urban Forest!

Sincerely,

Liz Downing
Director of the Providence Neighborhood Planting Program

401-368-5380

www.pnpp.org
street_trees@pnpp.org

Look inside to find:

Your options for tree planting in Providence...

PNPP group guidelines, and a summary of the responsibilities of group leaders...

PNPP grant application...

PNPP group assessment sheet...

The Mary Elizabeth Sharpe Street Tree Endowment is an advised fund held at the Rhode Island Foundation

Groundwork Providence serves as the 501 (c) 3 Fiscal Agent for the PNPP

Donations to this fund, or to Groundwork Providence are tax-deductible.

To participate in any of the tree-planting options outlined, fill out the information requested on the following pages, make a copy for your files, then mail this original application packet to:

Providence Neighborhood Planting Program
8 Third Street
Providence, RI 02906

NAME: _____

PHONE(S): _____

ADDRESS: _____ (please print) ZIP CODE: _____ (home and work, please)

EMAIL _____ (please use an email you check regularly as we will be sending planting information to you via email--don't worry, we won't sell it!)

Your options for planting public street trees in Providence include:

_____ **Providence Neighborhood Planting Program group award.**

Led by a resident living along the area to receive trees, such projects allow 5-20 street trees to be awarded at no-cost to group participants. Those requesting trees must agree to help on planting day to the best of their ability. Group members are required to provide all on-ground aftercare (including watering, weeding and mulching). Group leaders agree to serve as contact person for the group, and as liaison to the Program. Reminder: This is a grant program and competition for the planting grants is very high. **For more help with the application, please visit www.pnpp.org**

If choosing this option, fill out and return the remaining pages of this packet, and provide a list of addresses, resident names, etc. (see grant application, next page)

_____ **Match Program Planting.**

You agree to pay half the cost of planting a tree. YOUR cost is \$200.00 per tree. (Checks for this Program should be made payable to the **City of Providence**, and **mailed directly along with this sheet only** to the **Tree Resource Manager, Roger Williams Park, Providence, RI 02905.**) Please understand that you will have no control over the type of tree planted and will have agree to defer to the City Forester in placing the tree on the city sidewalk.

_____ Number of trees requested @ \$200.00 per tree.

_____ **Full Cost Planting.**

We will send you a permit (no cost to permit) so that you can hire a landscape or tree nursery company to plant a tree at YOUR expense, at a location designated as safe for planting by the City Forester. **A PERMIT IS REQUIRED TO PLANT ON THE CITY SIDEWALK STRIP. Send this request to: Forestry Department Roger Williams Park Providence RI 02905**

*Note: It is against the law to remove a city street tree without written authorization from the Parks Department, and it is against the law to in any way deface or harm public trees. Public trees are city assets, adding value to our neighborhoods and our quality of life. As a city resident participating in any of the above city tree programs, you agree to do your best to insure the present and future health of street trees bordering your property. **If you are unwilling to water and mulch your street tree, please do not apply for any.***

Signature

Date

**Questions? email street_trees@pnpp.org or
call the City Forestry office at 785-9450 x218 or the PNPP office at 368-5380**

The Providence Neighborhood Planting Program
GRANT APPLICATION FOR GROUP AWARDS OF STREET TREES
to be considered, ALL requested information must be provided

Name of group leader: _____ Phone (home): _____

Email _____ Phone (work): _____

Address/Zip code of group leader: _____

Number of trees applying for: (must be between 5-20) _____

ON A SEPARATE SHEET you **must** list:

- the EXACT addresses, in order (1-?) of households requesting trees, with the names of the homeowner/tenant. Get the landlord's permission if he/she doesn't live onsite.
- if corner locations are included, be sure to indicate the side street if you want street trees awarded to both sides of the property in question.
- list the total number of trees requested for each address and/or side of street

How many people do you expect to participate on planting day? **1-5 6-10 11-15 16+**

Are you expecting that your sidewalks will be replaced in the near future? **YES NO**

Application deadlines are DECEMBER 1 for SPRING awards, and JUNE 1 for FALL awards of PNPP trees. We plant on Saturdays; Spring plantings begin in April and end in May; fall plantings begin in late September and end in late October or early November. Your Group must be prepared to assist on whatever Saturday is chosen for your planting date.

Competition for PNPP tree grants is high; your chances improve with size. Also important is enthusiasm for being available on planting day and caring for them afterwards, and ability to fill out the application materials correctly.

Have you previously applied for a group grant through the PNPP? If so, when?

If this group application is approved, I agree to serve as the group leader, being the liason between the PNPP and my neighbors. I will attend and encourage my neighbors to attend a brief, but mandatory, planting workshop prior to planting day. I will help my neighbors care for our newly-planted street trees to the best of my ability. I understand that the Providence Neighborhood Planting Program assumes no financial liability for any incidents on planting day. It is my understanding that long-term pruning needs and/or removal costs of city street trees remains the responsibility of the City of Providence.

Signature

Date

PNPP GROUP ASSESSMENT SHEET

Please Provide the Following Information

(incomplete applications will be returned to you to resubmit for the following planting season)

Was everyone along the planting route asked if they wanted a tree? _____

If no, why not? _____

Did you prepare a note, or a flyer? If so, please attach to your application. _____

Will you have adequate leadership, should an emergency arise? Designate the co-leader(s) who will be responsible for organizing on planting day, should the leader need help. Provide their name(s)/ address/ phone and email if possible. Phone numbers should be ones that will be answered on planting days, not work phones, please!

1. _____

2. _____

Are the addresses on your application in NUMERICAL Order, lowest to highest? _____

Does every address have a name attached to it as a person who will help plant and care for the street tree? _____

If no, why not? _____

Tips for a successful application: Fill it out completely; incomplete applications will be returned.. Ask for as many trees as your street can handle; we'll decide ultimately how many can fit after noting the locations of all underground utilities and other barriers to planting. **Make sure those asking for trees understand that they are to be available on planting day, and must care for their tree. Those unwilling to do this should not be listed.** PLEASE: Do not assume an absentee landlord would want a tree--check before sending the address to us.

Good Luck!!
